

## **POLICY: PROVIDER CONFLICT OF INTEREST**

**POLICY STATEMENT:** It is the policy of the Bureau of Developmental Disabilities Services (BDDS) that a Provider shall avoid conflicts of interest and shall develop and enforce a policy and procedure dealing with conflicts of interest.

### **DETAILED POLICY STATEMENT**

1. An owner, director, agent, employee, contractor, subcontractor or officer performing any management, administrative or direct service to an Individual on behalf of a Provider company shall avoid any situation in which there is a conflict of interest.
2. A Provider shall develop and enforce a policy and procedure regarding:
  - a. conflicts of interest; and
  - b. the disclosure of possible conflicts of interest for all of the Provider's owners, directors, officers, employees, contractors, subcontractors or agents.

### **DEFINITIONS**

"BDDS" means bureau of developmental disabilities services as created under IC 12-11-1.1-1.

"Conflict of interest" means a situation in which:

1. an owner, director, agent, employee, contractor, subcontractor or officer performing any management, administrative or direct service to an Individual on behalf of a Provider company, or a family member of any of these individuals has a private financial interest, such as affiliation through employment or contract, with an organization or individual that does business with the Provider, or
2. any other situation in which a person or Provider uses its position to exploit an official capacity in some way for its personal or corporate benefit.

### **REFERENCES**

IC 12-8-8-4  
IC 12-9-2-3  
IC 12-11-1.1-1

Approved by: Julia Holloway, DDRS Director -

